



The Publication Schedule

The publication scheme guides you to information which we currently publish (or have recently published) or which we will publish in the future. This is split into categories of information known as 'classes'. The classes of information that we undertake to make available are listed in the table below:

Who we are and what we do?

Classes of Information	How the information can be obtained	Cost
Staffing, including structure	Website: https://www.stpeterscofejuniorschool.co.uk/staff-team/	Free
	Hard copy: available on request from the school office	5p per page
Governing body	Website: https://www.stpeterscofejuniorschool.co.uk/governors/	Free
	Hard copy: available on request from the school office	5p per page
Instrument of Government	Website: https://www.stpeterscofejuniorschool.co.uk/governors/	Free
	Hard copy: available on request from the school office	5p per page
Contact details for the Headteacher and for the governing body, via the school office	Website: https://www.stpeterscofejuniorschool.co.uk/contact-details/	Free
	Hard copy: available on request from the school office	5p per page
School session times and term dates	Website: https://www.stpeterscofejuniorschool.co.uk/term-dates/	Free
	Hard copy: available on request from the school office	5p per page

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Review date: Spring 2026

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Address of school and contact details for general enquiries	Website: https://www.stpeterscofejuniorschool.co.uk/contact-details/	Free
	Hard copy: available on request from the school office	5p per page

What we spend and how we spend it?

Classes of Information	How the information can be obtained	Cost
For historical financial data on <ul style="list-style-type: none"> • Staff • premises (for example, building maintenance) • occupation (the cost of occupying the school building, for example, energy and water) • supplies and services (for example, stationery, books and examination fees) 	Website: https://www.stpeterscofejuniorschool.co.uk/financial-information/	Free
	Hard copy: available on request from the school office	5p per page
Financial statement for the current and previous financial year	Hard copy: available on written request from the school office	5p per page
Details of expenditure procurement and contracts	Hard copy: available on written request from the school office	5p per page
Whole school pay policy	Hard copy: available on request from the school office	5p per page

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Allowances Details of allowances and expenses that can be incurred by staff and governors.	Hard copy: available on request from the school office	5p per page
Pupil Premium and other catch-up funding	Website: https://www.stpeterscofejuniorschool.co.uk/pupil-premium/	Free
	Hard copy: available on request from the school office	5p per page
Utilities and school running expenditure	Hard copy: available on request from the school office	5p per page

What our priorities are and how are we doing? *Strategy and performance information, plans, assessments, inspections and reviews.*

Classes of Information	How the information can be obtained	Cost
Performance data	Website: https://www.stpeterscofejuniorschool.co.uk/assessment/	Free
	Hard copy: available on request from the school office	5p per page
The latest Ofsted report	Website: https://www.stpeterscofejuniorschool.co.uk/ofsted/	Free
	Hard copy: available on request from the school office	5p per page
The school's vision and values	Website: https://www.stpeterscofejuniorschool.co.uk/vision-and-values/	Free
	Hard copy: available on request from the school office	5p per page
Health and Safety Policy	Website: https://www.stpeterscofejuniorschool.co.uk/policies/	Free

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	Hard copy: available on request from the school office	5p per page
Risk Assessments	Hard copy: available on request from the school office	5p per page
Staff Conduct, Discipline and Grievance	Hard copy: available on request from the school office	5p per page

How we make decisions? *Policy proposals and decisions. Decision making processes, internal criteria and procedures, consultations.*

Classes of Information	How the information can be obtained	Cost
Admissions Policy	Website: https://www.stpeterscofejuniorschool.co.uk/admissions/	Free
	Hard copy: available on request from the school office	5p per page
Agendas and minutes of the governing body (with the exception of confidential minutes)	Hard copy: available on request from the school office	5p per page

Our policies and procedures: *Current written protocols for delivering our functions and responsibilities.*

Classes of Information	How the information can be obtained	Cost
Statutory policies	Website: https://www.stpeterscofejuniorschool.co.uk/policies/	Free
	Hard copy: available on request from the school office	5p per page

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Curriculum policies	Website: https://www.stpeterscofejuniorschool.co.uk/topic/curriculum	Free
	Hard copy: available on request from the school office	5p per page
HR policies	Hard copy: available on request from the school office	5p per page
GDPR and data protection	Website: https://www.stpeterscofejuniorschool.co.uk/policies/	Free
	Hard copy: available on request from the school office	5p per page

Lists and registers *Information held in registers required by law and other lists and registers relating to the functions of the authority.*

Classes of Information	How the information can be obtained	Cost
Any information the school is currently legally required to hold in publicly available registers (this does not include the school attendance register)	Inspection only contact the school office	Free

The services we offer

Classes of Information	How the information can be obtained	Cost
Extracurricular activities	Website: https://www.stpeterscofejuniorschool.co.uk/clubs/	Free

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	Hard copy: available on request from the school office	Free
After school club	Website: https://www.stpeterscofejuniorschool.co.uk/clubs/	Free
	Hard copy: available on request from the school office	Free
School publications, leaflets and newsletters	Website: https://www.stpeterscofejuniorschool.co.uk/topic/news-and-events	Free
	Hard copy: available on request from the school office	5p per page

Schedule of charges - *Charges which may be made for information published under this scheme*

Classes of Information	How the information can be obtained	Cost
Disbursement costs	Photocopying/printing @ pence per sheet (black and white)	5p per page
	Photocopying/printing @ pence per sheet (colour)	Not available
	Postage	Actual cost of Royal Mail standard 2 nd class up to 100g Actual costs of Royal Mail standard 2 nd class 101 – 750g
Statutory fee	In accordance with the relevant legislation	Not applicable

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