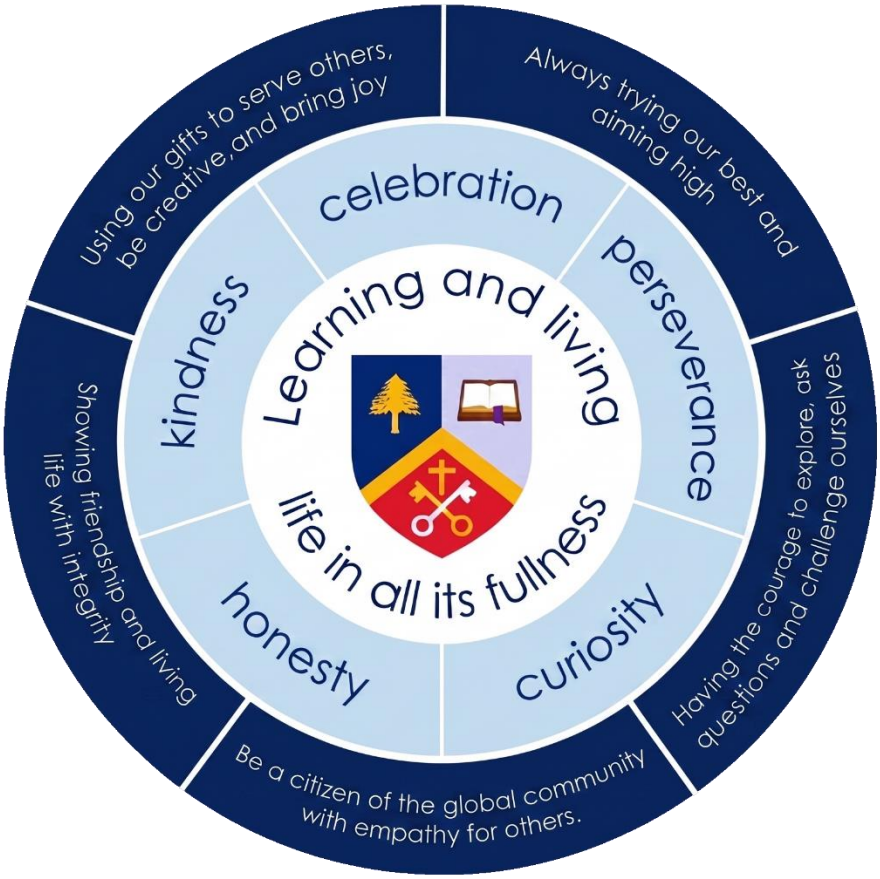
St Peter's CE Junior School

Learning and living life in all its fullness

ADMISSIONS POLICY 2028-29



This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Revised/Written by:	PPP Committee
Approved/Ratified by Governing Body	XXX
Date for Review	Commencing Autumn 2027 - annual
Status	Statutory

ADMISSIONS POLICY 2028/29

St Peter's Church of England Junior School provides an education with a distinctive Christian ethos, which parents are asked to respect and support. As an inclusive school we welcome applications from those of the Christian faith, other faiths or none.

The Governors, who are the admissions authority for this Church of England (voluntary aided) Junior School, have agreed with the Local Authority to admit 64 pupils to each year group (the Published Admission Number).

This policy will apply to all admissions from 1 September 2028, including in-year admissions. The Local Authority's Fair Access protocol will be applied alongside this policy to secure the admission of vulnerable pupils from specific groups. It will be used during 2027/28 for allocating places for September 2028 as part of the main admission rounds for Year 3.

Applications are made on the Hampshire admission form for primary schools (please visit www.hants.gov.uk/admissions or telephone the County Admissions Team on 0300 555 1377). The closing date for online or paper applications to primary schools in Hampshire for admissions in 2028/29 is midnight on 15 January 2028.

The school will provide a Supplementary Information Form if parents want their child's application to be considered under the Christian worship criteria (5 or 6 below). This form is also available on the school website. Parents must return the Supplementary Information Form to St Peter's School as soon as possible and not later than the closing date of 15 January 2028. Failure to do so means that applications may be considered in a lower category.

If the school is over-subscribed, the Governors will prioritise all applications in accordance with the Admissions Criteria, set out below. The Local Authority will offer the 64 places available to the first 64 applicants in the Governors' prioritised list.

The Governors will admit any pupil whose Education Health and Care Plan names St Peter's School. Whenever possible, such pupils will be admitted within the Published Admission Number.
These arrangements and the Admissions Criteria are reviewed annually.

Admissions Criteria

1. Children who are in the care of the Local Authority or provided with accommodation by a Local Authority in accordance with Section 22 of the Children Act 1989, or children who were previously in the care of the Local Authority or provided with accommodation by a Local Authority and who left that care through adoption, Child Arrangement Order or Special Guardianship Order (a letter from the Children's Services Department confirming the child's "looked after" status must be provided at the time of application), including those who appear (to the Admission Authority) to have been in state care outside England and ceased to be in state care as a result of being adopted.
2. Children or families who have a medical, physical or psychological condition which makes it essential that the child attends this school rather than any other. Appropriate supporting evidence (from a suitably qualified medical consultant) must be provided at the time of application – information received after the closing date cannot be considered.
3. Children who at the time of application have a sibling on roll at St Peter's or North Farnborough Infant School (our "link" school). Explanatory note #1 applies.
4. Children who are living in the catchment area of St Peter's CE (A) Junior School (defined as the parish boundary of St Peter's Church, Farnborough). Explanatory note #2 applies.

5. Children whose parent(s) is/are regular worshipper(s)* at St Peter's Church Farnborough, the Church of the Good Shepherd Farnborough, Christ Church Cove, St John's Church Cove, Holy Trinity Church Hawley, All Saints Church Farnborough, St Andrew's Church Frimley Green and Mytchett, and St Barbara's Church Deepcut. Explanatory note #3 applies.
6. Children whose parent(s) is/are regular worshipper(s)* at a Christian Church which is a member of Churches Together in Britain and Ireland (https://ctbi.org.uk/) or a member of the Evangelical Alliance (https://www.eauk.org/). Explanatory note #3 applies.
7. Children whose parents wish them to attend St Peter's CE (A) Junior School.

**Regular worship is defined by the Governors as church attendance by one or both parent(s) at a service or services of worship in at least 12 separate weeks (measured from Sunday to Saturday) during the twelve months immediately prior to the closing date for applications. The relevant section of the Supplementary Information Form must be completed by a Minister.*

In the event that during the period specified for attendance at worship, the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance, will only apply to the period when the church or alternative premises have been available for public worship.

In the case of oversubscription within any category, priority will be given to children who live closest to the school, using the straight line distance from the Ordnance Survey point of the child's home (explanatory note #4 applies) to the school address point as measured by Hampshire County Council using their Geographical Information System. An independently supervised 'lottery' will be used as the way of ranking 'same distance' applicants if required.

If the last pupil to be offered a place within the school's Published Admission Number (PAN) is a multiple birth or same cohort sibling, any further sibling will be admitted, if the parents so wish, even though this may raise the intake number above the school's PAN. The PAN will remain unchanged, so that no other pupil will be admitted until a place becomes available within the PAN.

If all available places have been allocated, the school will operate a waiting list for the academic year commencing in September 2028. Parents who wish their child to be included on the waiting list must inform the school in writing. Any places that become available will be allocated according to the Admissions Criteria in this policy with no account being taken of the length of time on the waiting list or any priority order expressed as part of the main admissions round. In-year fair access arrangements will take priority over the waiting list.

At the end of each term parents with a child on the waiting list must contact the School by the last day of that term if they wish to remain on the list for the following term.

Parents of children who are refused a place are entitled to appeal to an Independent Appeal Panel under the provisions of the School Standards & Framework Act 1998 (as amended by the Education Act 2002). Details of the appeals process will be sent to unsuccessful applicants who request them following the allocation of places. Alternatively contact the school office.

Placement outside a child's chronological year group

Applicants may choose to seek places outside their child's chronological (correct) year group, although in the first instance this should be discussed with the Headteacher. Applicants must state clearly why they feel admission to a different year group would be appropriate and submit any supporting documentary evidence they may have. Governors will make decisions in the best interests of each child, taking into account the particular circumstances of the case, including the views of the Headteacher. Reasons for their decision will be set out for parents although please note that there is

no right of appeal if a place is offered that is not in the parents' preferred age group. For more information about the process please see https://documents.hants.gov.uk/childrens-services/HIAS/Placementofchildrenoutsidetheirchronologicalyeargroup-2017revision.pdf

Explanatory notes

#1. Sibling is defined as: a brother/sister, half-brother/half-sister, step-brother/step-sister, or adoptive brother/adoptive sister or foster children, living in the family unit at the same address in each case.

#2. The parish boundary is defined according to the following link https://www.achurchnearyou.com/search/?lat=51.29213119999999&lon=-0.7624183000000357&place=Farnborough+GU14%2C+UK&text=St%20Peter

#3. A parent is defined as: a natural, adoptive, step or foster parent or other legal guardian.

#4. Home address is defined as: the child's permanent address, or in the case of shared custody, where he/she lives for the majority of the school week.